

# **Coachford College Parents' Council CONSTITUTION**

## **NAME**

The name of the Council shall be Coachford College Parents' Council.

## **OBJECTIVES**

The Objectives of the Council shall be:

- (a) The advancement of the moral, mental, social and cultural well-being of the pupils of Coachford College;
- (b) The fostering of good relations between parents, staff, pupils and the school authorities;
- (c) The facilitation of the school's support of parents and parents' support of the school in reaching the optimum outcomes for all pupils of the school.

## **MEMBERSHIP**

All parents or legal guardians of pupils attending the school shall be automatic members of the Council.

## **AFFILIATIONS**

This Council is affiliated to Coachford College, Cork Education and Training Board and the National Parents' Council.

## **GENERAL MEETINGS**

- (a) The Annual General Meeting shall be held during the first term of each year.
- (b) Notice shall be given not less than seven days in advance of a General Meeting.
- (c) General Meetings shall be chaired by Chairperson, or in the absence of the Chairperson by the Deputy Chairperson.
- (d) A quorum for the Annual General Meeting shall be ten parents/guardians.

## **ADMINISTRATION:**

- (a) An Executive Committee shall administer the affairs of the Council. The Committee shall be elected each year at the Annual General Meeting.
- (b) Members shall sit on the Executive for a maximum of three years per term.
- (c) The Council shall have the power to appoint sub-committees to assist it from time to time. Sub-Committees shall report to the Council.
- (d) The Council may invite to meetings such persons as the Committee decides.

(e) Minutes of all meetings shall be kept by the Hon. Secretary who shall present the minutes to the Committee for approval at a subsequent Committee meeting.

This Constitution was adopted by the Parents' Council of Coachford College on December 6<sup>th</sup> 2017 and by the school's Board of Management on December 12<sup>th</sup> 2017.

Signed by

Chairperson of the Board: \_\_\_\_\_

School Principal: \_\_\_\_\_